

**REGULAR MEETING
CITIZENS' OVERSIGHT COMMITTEE
OF THE PALM SPRINGS UNIFIED SCHOOL DISTRICT**

October 16, 2017 – 6:00 pm

Meeting Location
Cathedral City High School
69250 Dinah Shore Drive – Room 410
Cathedral City, CA 92234

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:04 pm by President Hampton.

2. PLEDGE OF ALLEGIANCE

Brian Murray led the pledge of allegiance.

3. ROLL CALL (Establishment of a Quorum)

Roll call was conducted and a quorum established by President Hampton.

Members present: Henry Hampton
Zindi Aguirre
Benjamin Anglin
Asia Horton
Deborah Lucas
Dee Dee Wilson Barton

Members absent: Diane Ross

District staff present: Brian J. Murray, Ed.D., Assistant Superintendent, Business Services
Julie Arthur, Executive Director, Facilities Planning and Development
Kristina Murphy, Senior Administrative Assistant, Business Services

Public Present: None

4. PUBLIC COMMENTS

None

5. APPROVAL OF MINUTES

Member Anglin made a motion and Member Horton seconded to approve the COC Special Meeting Minutes and Regular Meeting Minutes from May 22, 2017. The committee unanimously agreed.

6. COC VACANCIES

All seats are currently filled. We do not have any openings at this time.

7. **NEW MEMBER INTRODUCTION**

President Hampton introduced the newest committee member that was Board approved on June 27, 2017, to fill the Business Community Representative position that was left vacant in May after Kari Middleton Hendrix termed out; Dee Dee Wilson Barton. She shared a little about herself and her background.

President Hampton asked for a motion to nominate a new member to sit as co-chair due to Kari Middleton Hendrix terming out. Member Wilson Barton made a motion to nominate Member Aguirre and Member Anglin seconded. Member Aguirre accepted position to sit as co-chair.

8. **BOND EXPENDITURE REPORTS**

The committee reviewed the quarterly expenditure reports provided by the District.

9. **UPDATE ON DISTRICT FACILITIES PROJECTS**

Julie Arthur gave an update on the current projects:

Agua Caliente Elementary School - construction began May 2017. The school is located in the Dream Home area of Cathedral City and was built in 1961. School is in session and students are on campus while construction is going on. The project is on schedule even though we lost 5 days due to "heat break" related days off. Students are being encouraged to participate in an art project related to constructing the new school. There were holes put in the windscreen on the construction fence so they can watch the construction progress and create drawings according to how they envision the new school will look.

Bubbling Wells Parking Lot – project is complete with the exception of placing signage in drop off areas. There are issues with parents parking in drop off areas.

District Wide Prop 39 – combination of energy and bond funds. Lights being changed out district wide. Palm Springs High School HVAC – 85% complete, should be complete over winter break.

Facilities Master Plan - 5 year. Visited every campus and met with site principals to discuss the needs of each school. Projects will be prioritized based on some of the following criteria:

- Seismic needs
- Safety and security needs
- Lack of Access for Physically Disabled/ADA Compliance
- Lack of Technology Infrastructure
- Physical condition of the school
- Number of years since last improvement
- Eligible for State Funding
- Functionality and Capacity

The FMP will be presented to the Board at the spring 2018 Facility Study Session.

James Workman Roofing – project almost complete.

Landau Staff Parking Lot - fence is up. Bids are in. Awarded to Granite Construction.

M&O Bonds Projects - HVAC projects and drinking fountain replacement projects are underway at various sites.

Nellie Coffman Chiller - built in early 1970's, and is in need of a total replacement. Temporary chiller was brought in, in May 2017. The plans for replacement are currently in DSA. Southern California Edison will have to take the system down and replace the vault prior to district starting the project. The scope of work has grown due to the deteriorating vault.

Palm Springs High School Auditorium Modernization – project is 99.9% complete. There was drywall that needed to be replaced in areas due to flooding during the last rain storm.

Palm Springs HS Restroom Building – original bids came in double from what was projected. We went back to the architect for a bid clarification that was needed. This project will be going back out to bid.

Pool Solar/Roofing at Cathedral City HS - hoping for DSA approval in December 2017 so project can begin.

Rancho Mirage Elementary School Reroofing – project is 90% complete. Contractor damaged coils.

Raymond Cree Middle School Classroom Project – project is complete. We are finishing close out. There was a claim from the contractor. They are settling for less than originally filed for.

Julie reported that (4) elementary sites are being impacted by traffic. Traffic studies have been completed at Katherine Finchy ES, Rio Vista ES, Cathedral City ES and Two Bunch Palms ES. We are waiting on direction from the architect regarding costs.

Julie also spoke about Facilities department staffing. The department lost an assistant director back in August and has been light staffed. Projects are being juggled but are moving along. New project manager starts November 1, 2017.

Member Hampton asked for clarification on what the Facilities Master Plan is. Julie stated that an FMP is required by the California Department of Education to assess school sites for safety, *Construction drives instruction*. Seismic compliance is big right now and is necessary to make all of our school site buildings safe. Prioritization for projects come from the board and are based on recommendations in the FMP.

Member Hampton asked what the reason was for the increase to the project budget for Agua Caliente ES. Julie noted that having to stage students on campus during construction can cause unforeseen shifts in the project. Also, construction materials and labor has went up since the original bid came in years ago. She is anticipating another hike in costs due to recent floods and fires across the country.

Member Hampton inquired about the remaining funds left on Measure E. Brian Murray answered, roughly \$46 million and referenced page 1 of the Expenditure Report.

Member Aguirre asked about streamlining reports to show variances from the previous reporting period. Julie Arthur noted that that our Accountability software program does not allow for it.

Julie Arthur stated that there have been inquiries from the city regarding public use of the district wide pool. The district will monitor expenses associated with the center for a year of operations to help determine what the cost and liability would be for community use.

10. DISCUSSION OF FUTURE COC MEETING DATE

The next COC Regular Board meeting will be held Monday, January 22, 2018, 6:00 pm at Palm Springs Unified School District Board Room.

11. ADJOURNMENT

Member Wilson Barton made a motion to adjourn and Member Horton seconded.

Meeting adjourned at 6:38 pm.

Compliance with the Requirements of California Government Code Section 54954.2

In compliance with California law and the Americans with Disabilities Act (ADA), if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in this meeting, or if you need this agenda provided in an alternative format, please contact the office of Business Services at (760) 416-6126, (as representative of the Committee) at least 72 hours in advance of the scheduled Committee meeting. Notification 72 hours prior to the meeting will assist the Committee and the District in making reasonable arrangements to accommodate your request. The District Office Board Room is wheelchair accessible.

Availability of Agenda Materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Palm Springs Unified District Citizen's Overnight Committee(s) in connection with a matter subject to discussion or consideration at an open meeting of such Citizen's Overnight Committee(s) are available for public inspection at the Palm Springs Unified School District, Business Services Department located at 980 East Tahquitz Canyon Way, Suite 202, Palm Springs, CA. If such writings are distributed to members of the Committee(s) less than 72 hours prior to the meeting, they will be available in the Business Services Department at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board Room at the District Office.

Minutes approved at January 22, 2018, Regular Meeting



Henry Hampton, Chair or
Zindi Aguirre, Co-chair